

RESUME

Rajesh Sharma

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CAREER OBJECTIVE

To engage with an organization which provides me opportunities to learn and apply skills to achieve organizational objectives.

01stOct.,2020 to Till date CASA (Church's Auxiliary For Social Action) Coordination Hub Dist. Raipur (C.G)

Designation: Coordinator

Job Responsibilities:

- Under guidance of state program coordinator, Leading the state team – coordinating, provide adequate support, supervision, day to day management and support system to the team members.
- Would be responsible for capacity building of staffs and different stakeholders.
- Engaged in building perspective measures to improve hydrology and livelihoods of local communities, climate resilient infrastructure and agriculture-based models for livelihood supports.
- Facilitate strengthening of Gram Sabhas and Panchayats. Support panchayats in the identified districts to improve management of MGNREGA, food security, forest rights, gender equality,
- 'Preparation of PO's and CBO's as per State Level Action Plan' on 14 districts in the state of Chhattisgarh. And to form state level bodies of PO's.
- To get basic results by liaising with district level government administration regarding activities related to livelihood and rights-oriented schemes.

- Efficiently planning and implementing of programs and allied budgeted activities over action plan of the state with consultation of state programme coordinator.
- Promotion of the Local Level Resource Management among ground to State level programmes and ensuring maximum promotion of the technique among staffs and community for sustainable planning and programming.
- Organizing the POs structurally from community level to state level (General body, Governing bodies, Executive bodies, etc.), in strengthening the governance and functionality of the organizations.
- Documentation management and preparation of reports at the state level.
- To cooperate and follow up with POs and CBOs as per the need of the rural community from the Governance Administration to further the success in the respective work.
- Working with full participation in training, camps, profiling, organizing.
- Ensure compliance with Systems and Processes -- timely progress reporting, MIS

20th Jan, 2020 to 30th Sep. 2020 date Samarthan (Centar For Development Support) BRLF Mega Watershed Dist. Sukma (C.G)

Designation: Team Leader

Job Responsibilities:

- Should lead the block team – provide adequate leadership, supervision, day to day management and support system to the team members.
- Would be responsible for capacity building of stakeholders.
- Should build perspective on watershed concepts and principles, measures to improve hydrology and livelihoods of local communities, climate resilient infrastructure and agriculture.
- Facilitate participatory processes in planning, implementation and monitoring of works
- Support duty bearers of Panchayats and the community in the finalization of the DPRs.

- Facilitate Gram Sabhas and Panchayats to ratify and adopt the DPR. Support panchayats to improve management of MGNREGS in the identified blocks,
- Establish healthy working relationships with all relevant Stakeholders- Govt agencies/ PRIs and rural communities
- Support rural community to make plans for livelihood enhancement and intervene accordingly
- Ensure compliance with Systems and Processes -- timely progress reporting, MIS
- Coordinate with the Lead CSO and BRLF

4th Dec,2018 to 31st Dec 2019 date NABARD Consultancy Services Pvt. Ltd. Company (NABCONS) Bhopal (M.P)

Designation: Field Monitor

Job Responsibilities:

- To the Monitoring, Evaluation, Learning and Documentation (MELD) of Integrated Watershed Management Programme (TDF) Projects in Madhya-Pradesh State.
- Liaison and meeting with district and block officials
- To ensure timely & effective coordination with Govt. local bodies.
- Developing Case Studies on different themes.
- Developing the reports on Monthly basis

Work Experiences:

20th Aug,2018 to 10th Nov. Indian Grameen Services (IGS) BASIX Group Bhopal (M.P)

Project Consultant

Location: Block Sohagpur Dist. Hosngawaad

Job Responsibilities:

- Establishing village Level institution with proper schemes document.
- Facilitate for convergence meeting and jan –sunwai .
- Competent in financial literacy training
- Competent on good agriculture parities training
- Farm based and non-farm based livelihood development experiences activity such as poultry (backyard), Processing Unit / other raj mistri / centering/Plumbing etc
- Waterside planning /PR Mapping /IGS/ Hydrological planning
- Environmental education knowledge

- Other duties as per project requirement.

15th sep,2017 to 31st July 2018 Tejaswini Rural Women Empowerment Programe(IFAD) Dist. Dindori (M.P)

Consultant

Location: Block Sahapura Tejaswini Chetna Mahila Sangh Raipura (TCMS)

Job Responsibilities:

- Institute building from ground level
- Micro finance services
- Livelihood and enterprise development
- Women Empowerment and Social Equity
- Program management
- Identifying new companies for attaining funds.
- To ensure timely & effective coordination with Govt. local bodies.
- Developing Case Studies on different themes.
- Developing the reports on Monthly basis.

3th Nov,2016 to 15th June, 2017 Madhya-Pradesh Voluntary Health Association-(CHAI) Bhopal (M.P)

Designation: Project Co-Coordinator

Location :Dist. Chhindwara (M.P)

Job Responsibilities:

- Maintaining public relations.
- To ensure timely & effective coordination with Govt. local bodies.
- Liaison and meeting with district and block officials.
- Strengthen the capacity of intuitional faculties, front line health workers/service providers , public & private school teachers.
- Regular visit to the service facility and contact with the service provider
- Planning strategies and implementation of the organization's programs and services
- Developing Case Studies on different themes.
- Developing the reports on Monthly basis

5th May,2016 to 31stOct.2016 NABARD Consultancy Services Pvt. Ltd. Company (NABCONS) Kanker (CG)

Designation: Field Monitor

Job Responsibilities:

- To the Monitoring, Evaluation, Learning and Documentation (MELD) of Integrated Watershed Management Programme (IWMP) Projects in Chhattisgarh State.
- Liaison and meeting with district and block officials
- To ensure timely & effective coordination with Govt. local bodies.
- Developing Case Studies on different themes.
- Developing the reports on Monthly basis

6thJan,2013 to 30thApr.2016 Nageshwara Charitable Trust (NCT) Chhindwara (Tamia)

Designation: Project Co-Coordinator

Job Responsibilities:

- To manage a team of Chhindwara (Tamia) TDF-E-I,E-II (MP)
- Monitoring the work of TDF-Program Wadi Development and Planning (Program run by NABARD)
- To ensure effective operation in WADI (Program run by NABARD)
- To engage with training team in different project for various activities.
- Planning strategies and implementation of the organization's programs and services
- Developing Case Studies on different themes.
- Developing the reports on Monthly basis (MPPR)

1stSep,2012 to 31stdec'2012 to Foundation for Ecological Security (FES) Ujjain (M.P.)

Designation: Filed Officer

Job Responsibilities:

- Planning strategies and implementation of the organization's programs and services.
- Net Planning ,PRA in a Project of IWMP (FES)
- Reporting and Documentation
- Developing Case Studies on different themes.
- Developing the reports on Monthly basis

25thDec , 2005 to Aug 31st, 2012 Udyogini Mandla (MP)

Designation: Jr. Enterprise Promotion Executive.

Job Responsibilities

- To establish Small Enterprises in Tribal Villages.
- To engage with training team in different project for various activities.
- To ensure timely & effective coordination with Govt. local bodies.
- To ensure effective operation in WADI (Program run by NABARD)
- To rural resource person in the project of RELIANCE based on life sciences (Zetropphia Plantation and looked after seed Marketing) for 2 years
- Trainer in Business Promotion in a Project of INTEL named I-USE

Academic Credential's

Specialization: Master of Social & Rural Development from Bhoj (OPEN) University Bhopal
(2015-2016)
Bachelor of Art from RDVV University (2012-2014).

Computer Proficiency

Diploma in Computer Application (DCA), 6 month course in 2010

Reference

- Mr.Sandeep Misrha (Program Manager) Udyogini
Mob.No. 09981172115
- Mr.R.R.Rahi (Program Manager) Vigyan-Sabha
- Mob.No. 09407486125

PERSONAL DETAILS

Date of Birth	:	Nov. 1 st , 1979
Marital Status	:	Married
Permanent Address :		72 Baghat singh Ward no.3 Teh. Mandla Bamhni banjer Disst. Mandla (M.P)