



Arboreal BioInnovations Private Limited
3, RG Tower, Netaji Subhash Place,
New Delhi - 110034,
+91 9582134575
swati@arborealstevia.com
CIN: U01110DL2018PTC334366

TO WHOM IT MAY CONCERN

This is to certify that **Mr. Ramkishan Dhaker** was employed with Arboreal BioInnovations Pvt Ltd, located at Biotech Park Lucknow, Uttar Pradesh from 2nd April 2020 to 20th April 2021 as an **Agriculture Operations Manager**.

The company confirms that Mr. Ramkishan Dhaker doesn't have any dues towards the Company as of 20th April 2021 and is being formally relieved on 20th April 2021 from his responsibilities at the Company. The engagement between him and the Company is survived by the mutually signed and executed Non-disclosure and Non-circumvention agreements.

Ms. Swati Pandey
Co-Founder & CEO
Arboreal Bioinnovations Private Limited
Biotech Park, Lucknow, India

Date: 21st October, 2023

Employee ID: OFB/1017

Subject: Experience & Relieving Letter

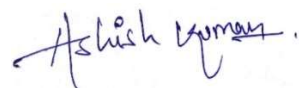
Dear Ramkishan Dhaker,

This letter serves as a confirmation that you were employed with us from **15/Sep/2021 to 16/Aug/2023** as **Deputy Manager - Procurement** in **Agri Operations** function at **Ahmedabad** location.

In case any employment references are needed in future, please write to HR Team at hroperations@ofbusiness.in

We wish him/her all the best in all his/her future endeavors.

On behalf of **OFB Tech Pvt Ltd**,



Ashish Kumar
Human Resources

Corporate office: 6th Floor, Global Business Park, Tower A, Besides Guru Dronacharya Metro Station, Gurugram, Haryana - 122002

Registered office: Shop No. G-22 C (UGF) D-1 (K-84), Green Park Main, New Delhi-110016 | CIN: U74140DL2015PTC284428

 1800 102 9586

 contact@ofbusiness.com

 www.ofbusiness.com



PARLE BISCUITS PVT. LTD.

Date: September 29, 2023

Mr. Ramkishan Dhaker
43, Daulatpura, Neemuch
Madhya Pradesh – 458228

Dear Mr. Dhaker,

OFFER LETTER

With reference to your application and the subsequent interviews you had with us, we have pleasure in informing you that you have been selected for the post of **"Junior Manager"** in **Grade 4** in our **"Procurement"** department on the following terms and conditions:

1. Your appointment will commence from the date of your joining, which should not be later than **November 01, 2023**.
2. You will be entitled to emoluments as detailed in **Annexure "A"**.
3. Please note that Management reserves the right to modify / alter / withdraw the Adhoc allowance at any time in future in case any other form of statutory / non statutory benefits are made applicable.
4. a) You will be entitled to Holiday Home scheme and Medical Scheme of the Company after satisfactory completion of your probation.
b) You will be entitled for Provident Fund, Gratuity, Bonus, etc. as per Company's Schemes.
5. You will be on probation for six months from the date of your joining, when your services could be terminated without notice. After confirmation, the services could be terminated on one months' notice from either side.

This appointment is subject to the terms and conditions of our standard appointment letter, which will be issued on the date of your actual joining.

Please sign and return the duplicate copy of this offer letter within seven days as a token of your acceptance of this offer, if this offer is not accepted within 7 days it will be considered null and void.

For, **PARLE BISCUITS PVT. LTD.**

SAMAR S. CHAUHAN
Authorized Signatory

REGISTERED & CORPORATE OFFICE	PHONE	FAX	CIN
NORTH END CROSSING, VILE PARLE EAST, MUMBAI, 400 057, INDIA.	+ 91 22 6691 6911	+ 91 22 6691 6927	U15412MH1974PTC017797



PARLE BISCUITS PVT. LTD.

ANNEXURE 'A'

NAME : Ramkishan Dhaker
DESIGNATION : Junior Manager
DEPARTMENT : Procurement
DATE OF JOINING (DD/MM/YYYY) : 01/11/2023
NOTICE PERIOD : 30 Days

Description	Rupees Per Annum	Rupees Per Month
(A) FIXED COMPONENTS		
Basic	576000	48000
APA	115200	9600
HRA	222000	18500
Conveyance Allowance	14400	1200
Medical Reimbursement	14400	1200
Special Allowance	204000	17000
Total (A)	1146000	95500
(B) REIMBURSEMENTS		
LTA (after confirmation)	6000	500
Total 1 = A+B	1152000	96000
(C) Incentives (after confirmation)		
Performance-linked allowance	57600	4800
Total 2 = (Total 1+ C)	1209600	100800
(D) Statutory		
PF by employer	69120	5760
CTC Total 3 = (Total 2+D)	1278720	106560
Gratuity (As per the Gratuity Act 1972)	27692	2308
It is paid when you retire or resign from the organisation provided you complete 5 years of continuous service		
(E) Benefit Schemes		
Domiciliary Expense	25000	2083
Group Mediciclaim	20500	1708
Holiday Home	8000	667
The emoluments / benefits due to you will be liable /subject to tax in accordance with the provision of the income tax act and rules made there under as also other applicable laws, if any, as may be enforce from time to time.		

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RAMKISHAN DHAKER

Junior Manager – Procurement

About Me

An Agribusiness Management and Supply chain Professional in Procurement and Operations role aimed at Enriching vendor engagement with hardcore farming Background plus professional experience in selected Agri commodities.

My Contact

✉ rmkisin147@gmail.com

☎ +91-8989238726

📍 Rasaz castle, Andehri East, Mumbai, MH

🌐 www.linkedin.com/in/ramkishandkd10/

Hard Skill

- Source Planning and Management
- Market and Commodity Research
- Procurement and Operational KPI's
- Data interpretation and management.
- Advanced Excel proficiency
- ARIBA and SAP MM

Soft Skill

- Negotiation
- Decision making
- Communication
- Multi-tasking

Education Background

- Symbiosis Institute of International Business
MBA in Agribusiness Management
Completed in 2020
- SDAU Palanpur Gujarat
B.Tech in Renewable Energy and Environmental Engineering
Completed in 2017
- Samta Vidhyapeeth Jawad
Higher Secondary in PCM
Completed in 2011

Languages

- English
- Hindi
- Gujarati
- Rajasthani

Professional Experience

PARLE | Junior Manager– Procurement

Nov 2023 to Present

Strategic Sourcing and Vendor Management

- Sourcing and executing the procurement planning of agricultural commodities i.e Pulses, staples, and other raw materials required as per production goal for 10 CMUs.
- Sourcing and warehousing of grains in multiple states for self-consumption i.e. Wheat for Parle Chakki Atta Brand and Maize for Ethanol production.
- Vendor onboarding and procurement of raw materials through bidding on ARIBA platform
- Identifying and developing new vendors for all raw materials in different states to secure quality and timely delivery.
- Price negotiations, forward booking, and long-term supplier agreements as per the market dynamics.
- Evaluating supplier performance and track cost per unit to optimize the efficiency in the procurement process

Other Procurement-related activities

- Monitoring market prices, crop scenarios, and analyzing activities related to raw material industries.
- Working closely with Units, planning, production, logistics, Quality, and finance teams to optimize the procure-to-pay cycle.
- For the self-storage of commodities, visiting the APMCs, making farm visits, and meeting with the Agri Research Center to learn about the issues and actual productivity to take calls on seasonal procurement.
- Reports on Monthly price forecasting and yearly budget planning for major raw materials with 5% deviation in budget value.
- PO, STO, and contract creations through SAP software and arrangement of NPD's materials as per R&D requirements.

Ofbusiness | Deputy Manager –Procurement and Operations

Sep 2021 – Oct 2023

Strategic Procurement Management

- Planning and executing the sourcing of wheat for warehousing, direct supply, and export.
- Export Procurement: Managing a total procurement of 50,000 MT, with 15,000 MT for own warehousing and 8,000 MT via containers.
- Procurement of Rice, Pulses, and Oilseeds for contract manufacturing orders from Bigbasket, Dealshare, and Akshyapatra at Dhara Foods, Anand (RPC)
- Negotiations on pricing, Volumes and delivery deadlines; thereby concluding the contracts.

Vendor Management

- Coordination among suppliers, buyers, WSP, clearing agencies, and the quality team to ensure the material quality and quantity align with contract specifications.
- Onboarding vendors on OASYS, examining purchase material amounts (PO, quality deductions, CD, shortages in quantity) and conducting due diligence with the finance team.
- Physical visits to vendor locations to understand market trends, assess quality, and explore new commodity opportunities in identified areas.
- Maintaining supplier databases, purchase records, and related documentation.

Arboreal | Operations Manager

April 2020 to April 2021

Key responsibilities:

- Liaison between farm operations, the business office, and management.
- Business expansion in identified areas by onboarding farmers, Farmers Producer Organizations (FPOs), and Self-Help Groups (SHGs).
- Procurement and budget planning activities for various company sites.
- Building and maintaining relationships with stakeholders involved in the stevia supply chain.
- Weekly reporting and meetings with the team, tracking employee progress and work completion.
- Involved in implementing, reviewing, and monitoring tasks to ensure the seamless supply of plants.