

10th Jan 2025

To Whom It May Concern,

Experience Certificate

This is to certify that **Ms.Ayushi Kaushal** was employed with **Green Surfer Pvt Ltd** as a **Human Resources Specialist & Coordinator** from **November 2023** to **till date**. During their tenure with us, they demonstrated exceptional skills in managing HR operations and contributing significantly to the organization's growth and success.

Key Responsibilities:

- Helping resolve labour grievances and providing effective counselling support.
- Contributing to CSR activities and promoting social responsibility initiatives.
- Recruitment and on boarding of new employees.
- Developing and implementing HR policies and procedures.
- Successfully managing management with a positive attitude and creating a positive atmosphere.
- Conducting training and development programs.
- Handling payroll and benefits administration.
- Performance management and appraisals.
- Supporting organizational change and development initiatives.

Key Achievements:

- Successfully contributed to CSR activities, fostering community engagement and social responsibility.
- Successfully streamlined the recruitment process, reducing hiring time.
- Implemented an employee engagement program that enhanced employee satisfaction.

Ms.Ayushi exhibited a high level of professionalism, dedication, and leadership qualities throughout their association with us. Their ability to address complex HR challenges and foster a positive work environment has been commendable.

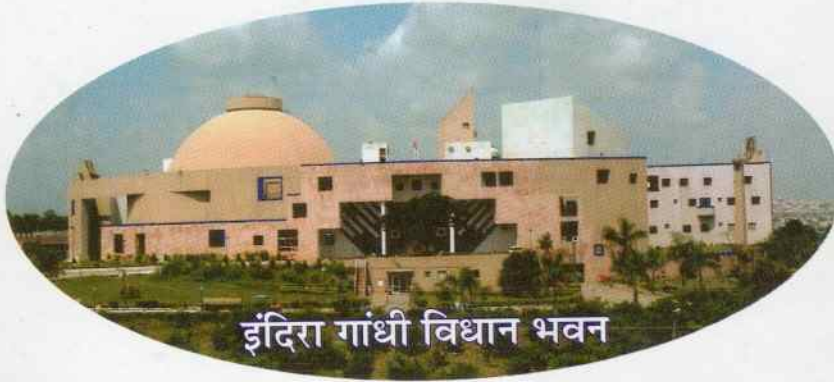
Yours sincerely,
For Green Surfer Private Limited.



Amit Masih
HR Specialist
Mob. No – 9685091870



पंडित कुंजीलाल दुबे राष्ट्रीय संसदीय विद्यापीठ भोपाल (मध्यप्रदेश)



प्रमाण-पत्र

श्री/कुमारी — आयुषी कौशल

कक्षा/पद — बी.ए. प्रथम सेमेस्टर संस्था — सरोजिनी नाथू

शासकीय कन्या स्नातकोत्तर (स्वशास्त्री) महाविद्यालय, भोपाल
इस विद्यापीठ द्वारा आयोजित 'संसदीय पद्धति एवं प्रक्रिया' से संबंधित

प्रशिक्षण कार्यक्रम में दिनांक 23-24 अगस्त, 2016

को सम्मिलित रहे।


(एम.के. राजोरिया)
उप संचालक




(राजेश गुप्ता)
संचालक

DISTRICT LEGAL SERVICES AUTHORITY,

Arera Hills, Behind District Court, Bhopal (M.P.)



CERTIFICATE

This is to certify that **Miss Ayushi Koushal** of **Sociology 2nd Year Sarojini Naidu Govt. Girls P.G. Collage Bhopal (M.P.)** on the Basis of his Application allowed from Date **14th February, 2022 to 11th March, 2022** has completed his internship under the office of District Legal Services Authority, Bhopal.

!!During his internship his conduct was found good!!

!!We wish all the best for their bright future!!


District Legal Aid Officer

District Legal Services Authority, Bhopal

Reg. By:



Ministry of MSME, Govt. of India



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CERTIFICATE OF COMPLETION

This Certifies that

.....*Ms. Ayushi.....Kanshal*.....

has completed HUMAN RESOURCE GENERALIST at SSG BHOPAL

from *6. Aug. 2020 to 15. Oct. 2023*

We found him/her sincere, hardworking, dedicated & result oriented.

She/he worked well as part of the team during his/her tenure.

We take this opportunity to thank him/her and wish him/her
all the best for his/her future.

Heartly Congratulation And Best Wishes For A Bright Future

Damini

DAMINI GAYAKWAL
HR Head & Administration

Kuldeep

KULDEEP CHOUDHARY
Director

Ref: ZPL/HR/EXP/052

Date: 21 – July - 2022

Ms. Ayushi Kaushal
Emp. Code: ZENSTAC0052
Bhopal MP.

SUBJECT: EXPERIENCE LETTER

This is to certify that Ms. Ayushi Kaushal (EMP Code ZENSTAC0052) has worked with us from 11th March 2022 to 8th July 2022. Her last designation was "Executive Demand Generation".

During her tenure, we found her diligent, hardworking and her services were found to be satisfactory.

We wish you all success in your future endeavors.

For, Zenstack Pvt. Ltd.



Neelesh Goyal
Sr. Manager HR & Admin