



4-I & 4-H 5th Floor, BCM City, Navlakha Square, A.B. Road, Indore 452 001 Tel: 0731-4084667 mail: hmcabooks@gmail.com www.hmcaonline.in

## **Experience Certificate**

Date: 17-June-2016

## To Whom So Ever It May Concern

It is our pleasure to write about Mr. Akash Mishra son of Mr. Vijay Kumar Mishra who has worked with Highbrow Mentor Learning Solutions Private Limited. in capacity of Director from September, 2010 - June, 2014 and continuing till date as Assistant writer/Associate author and Manager (Operational).

During the aforementioned tenure of his work Mr. Akash Mishra remained involved in his work with determination and sincerity. We found him active and competent in executing all assigned tasks. He is professionally sound, hard-working, devoted and motivated employee whose dedication in taking initiative and contribution for the realization of the organizational goals and objectives has proven helpful in advancement of our establishment repeatedly.

During his term following were his responsibilities:-

- > Strategic planning and Internal control management.
- Maintaining Cost efficiency.
- Assistant writer/Associate author for books on Advanced Auditing, Accounting Standards, IND-AS, Business Laws, Auditing and Assurance & Mercantile Laws.
- Developing ,Editing, Writing of wide range of business materials.
- > Maintaining and Developing website www.hmca.in.
- Preparing periodic profit formats and project reports.
- Monitoring inflow and outflow of funds.
- Management of franchisee's operation, online course materials and publication division.
- > Accounting of franchisee operations and online course materials.
- Dealing with Statutory Auditor.
- > Supervising preparation and maintenance of statutory books of accounts.
- > Taking corrective actions to ensure optimum utilization of available funds.
- Ensuring compliance with legal norms.

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During his service period ,he has been found sincere, reliable, trustworthy, sociable, pleasant and open to challenges. He can efficiently work and lead the team. Moreover Mr.Akash's conduct during his stay of 7 years with us is exemplary.

His decision to discontinue his services with us is solely his own and we wish him all the best in his future endeavors.

Authorised Signatory
For Highbrow Mentor Learning

Solutions Pvy. Ltd.,

Directos.

CA. Aseem Trivedi (Managing Director)

Highbrow Mentor Learning Solutions Private Ltd. 4-I & 4H, 5th Floor, BCM City, Navlakha Square

Indore (M.P.) Pin-code-452001

Amishma

