

Highbrow MENTOR Learning Solutions Pvt. Ltd.

4-I, 5th Floor, BCM City, Navlakha Square, A.B. Road, INDORE-452 001 (M.P.) India

Experience Certificate

Date : 15-October-2019

To Whom So Ever It May Concern

It is our pleasure to write about Mrs. Rubel Oberoi D/o of Late Shri Indrajeet Singh Oberoi who has worked with Highbrow Mentor Learning Solutions Private Limited. in capacity of Manager (Operational/Online Education Portal) from December, 2014 - February, 2017 and Customer Relationship Manager (CRM) of Online/Offline Education Portal from April, 2017 - September, 2019.

During the aforementioned tenure of her work Mrs. Rubel Oberoi remained involved in her work with determination and sincerity. We found her active and competent in executing all assigned tasks. She is professionally sound, hard-working, devoted and motivated employee whose dedication in taking initiative and contribution for the realization of the organizational goals and objectives has proven helpful in advancement of our establishment repeatedly.

During his term following were his responsibilities:-

- Strategic planning and Internal control management.
- Maintaining Cost efficiency.
- Maintaining and Developing website www.hmca.in.
- Monitoring inflow and outflow of funds; taking adequate measures to ensure optimum utilisation of available funds.
- Management of franchisee's operation, online/offline course materials and publication division.
- Supervising the preparation of MIS reports to provide feedback to other management on financial performance.
- Taking corrective actions to ensure optimum utilization of available funds.

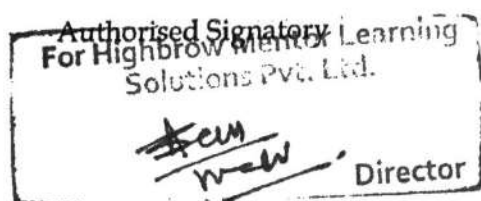
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During her service period, She has been found sincere, reliable, trustworthy, sociable, pleasant and open to challenges. She can efficiently work and lead the team. Moreover Mrs. Rubel Oberoi conduct during her stay of 4 years 9 Months with us is exemplary.

Her decision to discontinue her services with us is solely her own and we wish her all the best in her future endeavors.



CA. Aseem Trivedi
(Managing Director)
Highbrow Mentor Learning Solutions Private Ltd.
4-I & 4H, 5th Floor, BCM City, Navlakha Square
Indore (M.P.)
Pin-code-452001

St. Joseph's Convent School, TFRI
(Affiliated to Central Board of Secondary Education)

Affiliation No.: 1030664

📍 TFRI, Neemkheds, Jabalpur M.P.

🌐 Website: www.sjctfri.org



School Code: 50668

☎ Phone: 0761-4020444

✉ E-mail: sjctfri@yahoo.com

Date: 31.01.2023

TO WHOMSOEVER IT MAY CONCERN

This is to certify that *Rubel Oberoi Mishra* has worked as an Accountant in St. Joseph's Convent School TFRI, Jabalpur from 10th September 2021 to 31st January 2023.

She has been teaching Applied Mathematics subject in Classes XI and XII also during this period.

I wish her all success in the future and God's abundant blessings.

Principal

St. Joseph's Convent School
TFRI, Jabalpur (M.P.)