



परिशिष्ट-3

## Madhya Pradesh State Cooperative Union Ltd. Bhopal TECHNICAL BID FORM

**Note:-**

Proposal obtaining score of 70 or more marks as per Evaluation **Marking Sheet I & II** will be declared as technically qualified proposal for opening of their financial bids.

**Other terms and Conditions:**

1	Scope of work	<ul style="list-style-type: none"><li>• The Machinery shall be supplied in compliance to the specification mentioned in the annexure –A</li><li>• Higher Specification of Machinery may be considered subject to their cost economics.</li><li>• The bidder has to execute the Supply, Installation, commissioning, testing of required Machinery of the designated site in the location. No extra cost shall be paid for this reason.</li></ul>
2	Validity of MOU	1 year from the date of signing of the MOU
3	General Eligibility criteria:	<ul style="list-style-type: none"><li>• The Bidder must be a Govt. or Pvt. Ltd./ Ltd. / Limited Liability Partnership (LLP)/ Proprietor firm/ manufacturer and must be in business of Machinery supply/manufacturing/ Reseller/ Distributor for at least 3 years, as on the date of submission of the bid.</li><li>• The bidder should have minimum 3 years experience in relevant sector.</li></ul>
4	Technical Criteria	<p>The bidder must fulfill the following criteria failing which their offer will be liable to be summarily rejected.</p> <ul style="list-style-type: none"><li>• The bidders should be in the Business of Machinery supply/manufacturing/ Reseller/ Distributor since last three (3) years. Documents in support of this to be provided.</li></ul>

		<ul style="list-style-type: none"> <li>• The bidders should have experience of Machinery supply to Government Departments / Private Agencies.</li> <li>• The bidders must have executed at least one order/ contracts consisting of supply of Machinery during the last three financial years. (Copies of Agreement/Work–order from client as documentary evidence may be provided with summary sheet of yearly contractual value.)</li> <li>• The bidder shall ensure to render after sales services during the warranty period of particular product provided by the manufacture of the product to be supplied.</li> <li>• The bidders must be registered/recognized under the relevant laws.</li> <li>• The bidder is not defaulter or blacklisted in any Govt. department / Semi Govt. department.</li> </ul>
5	Financial Criteria	<ul style="list-style-type: none"> <li>• The annual turnover of the bidder should not be less than Rs. 50 lakh.</li> <li>• The total turnover of the bidder in last 3 financial years should not be less than Rs. 1.20 crore.</li> <li>• The net worth should be positive.</li> </ul>
6	Proposal Evaluation Criteria	<ul style="list-style-type: none"> <li>• The Proposal shall be evaluated by an evaluation committee as per the enclosed evaluation sheets.</li> <li>• <b>Bidder scoring below 70 marks out of 100 is not eligible for Tender.</b></li> </ul>
7	Application fee Including Processing Charges	<ul style="list-style-type: none"> <li>• The applicant bidder will have to deposit Rs 20,000 + 18% GST as non refundable processing fees in form of demand draft drawn in favor of MP State Cooperative Union Ltd., Bhopal of any Scheduled bank, payable at Bhopal.</li> <li>• <b>Application without processing fees shall be rejected.</b></li> </ul>
8	Signing of the document	<ul style="list-style-type: none"> <li>• Each page of the all document submitted is to be signed by the authorized signatory along with the seal.</li> </ul>
9	Other	<ul style="list-style-type: none"> <li>• Applications must be submitted as per the given guidelines / formats.</li> </ul>

## CHECK LIST

Sl. no.	Description	Documents enclosed	Document Page No
1	Copy of Registration	Yes/No	
2	Copy of PAN/TAN/ GSTIN	Yes/No	
3	Copy of GeM Registration	Yes/No	
4	Copy of Work Orders 1. Govt. order at least 2 Numbers. 2. Work order last 3 year.	Yes/No	
5	Copy of Annual Reports of last three financial years turnover ( Year 2021-2022, 2022-2023,2023-2024)	Yes/No	
6	Photographs of infrastructure such as Office / Branches /Associates /Workshops , etc. (Attested Documents proof in support of each of the above relevant )	Yes/No	
7	Articles and Memorandum of Association/ partnership deeds	Yes/No	
8	Details of promoters/ Directors/ Governing Body Members	Yes/No	
9	Letters of appreciation/awards for past work done, if any	Yes/No	
10	E.M.D. (D.D. Detail)	Yes/No	
11	Total work order receipt (amt. detail last 3 years)	Yes/No	
12	ISO Certificate	Yes/No	
13	Make in India	Yes/No	

## Bidder Experience Evaluation Marking Sheet.-I

The technical proposal shall be evaluated on the basis of parameters mentioned below. The marking system for evaluation of Technical Bid will be as follows:

Both Qualitative and Quantitative Assessment would be done for all the criteria for awarding marks.

S. No.	Criteria	Details /Annexure	Page no.	Maximum Marks	Self Evaluated Marks	Marks Given by Committee
1	<p>The Bidder must be a Pvt. Ltd./ Ltd. / Limited Liability Partnership (LLP)/ Proprietor Firm manufacturer and must be in business of Machinery supply/manufacturing/ Reseller/ Distributor of toolkits/Machinery and operational for atleast 3 years, as on the date of submission of the bid.</p> <ul style="list-style-type: none"> <li>• 10 years &amp; above – 10 marks</li> <li>• 5 years to 10 years – 5 marks</li> <li>• 3 years to 5 years - 1 marks</li> <li>• Less than 3 years - 0 marks</li> </ul>			10		
2	<p>The bidder having experience in supply of Machinery/toolkits in various Crafts under the scheme of Ministry of Textile.</p> <ul style="list-style-type: none"> <li>• More than 05 crafts – 10 marks</li> <li>• In between 03 crafts to 05 crafts – 05 Marks</li> <li>• Less than 03 crafts – 0 Marks</li> </ul>			10		
3	<p>The bidder having experience in supply of Machinery/ toolkits in various Crafts under the any government department.</p> <ul style="list-style-type: none"> <li>• More than 05 crafts – 10 marks</li> <li>• In between 03 crafts to 05 crafts – 5 Marks</li> <li>• Less than 03 crafts – 0 Marks</li> </ul>			10		
4	<p>Bidder having Experience in supply of Handicraft Machinery/ toolkits mentioned in bid.</p> <ul style="list-style-type: none"> <li>• In Between 3 to 5 crafts – 10 Marks</li> <li>• In Between 3 to 1 crafts – 05 Marks</li> <li>• Less than 01 crafts – 0 Marks</li> </ul>			10		
	<b>Total</b>			<b>40</b>		

## Bidder Technical & Financial Evaluation Marking sheet.- II

The technical proposal shall be evaluated on the basis of parameters mentioned below. The marking system for evaluation of Technical Bid will be as follows:

Both Qualitative and Quantitative Assessment would be done for all the criteria for awarding marks.

S. No.	Criteria	Details /Annexure	Page no.	Maximum Marks	Self Evaluated Marks	Marks Given by Committee
1	The bidder having at least one supply order for supply of various Machinery/Toolkits under the scheme of Ministry of Textile, Department of Handicraft only with minimum order value Rs.30 Lakh. <ul style="list-style-type: none"> <li>• More than 30 Lakh – 10 marks</li> <li>• Less than 30 Lakh but more than 10 Lakh - 05 marks</li> <li>• less than 10 Lakh – 0 marks</li> </ul>			10		
2	The bidder having supply order of various Machinery/Toolkits in CFC in last 03 years. <ul style="list-style-type: none"> <li>• More than 30 Lakh – 10 marks</li> <li>• In Between 20 Lakh to 20 lakh. - 05 marks</li> <li>• In Between 10 Lakh to 20 lakh. - 03 marks</li> <li>• Less than 10 Lakh – 0 Marks</li> </ul>			10		
3	Organization's Financial capabilities Bidder having average annual turnover in the last 3 financial years ending with 31/03/2025. <ul style="list-style-type: none"> <li>• More than 40 Lakh - 10 marks</li> <li>• In between 30 Lakh to 40 Lakh - 7 marks</li> <li>• In between 20 lakh to 30 lakh - 5 marks</li> <li>• In between 10 lakh to 20 lakh - 3 marks</li> <li>• Less than 10 lakh. - 0 marks</li> </ul>			10		
4	Machinery/Toolkit Supplier Registration as Pvt. Ltd./ Ltd. / Limited Liability Partnership (LLP)/Proprietorship Firm <ul style="list-style-type: none"> <li>• More than 10 years – 10 Marks</li> <li>• In between 05 Years to 10 Years – 08 Marks</li> <li>• In between 03 Years to 05 Years – 05 Marks</li> <li>• Less than 03 Years – 0 Marks</li> </ul>			10		
5	Registration of Make in India/ ISO. <ul style="list-style-type: none"> <li>• More than 10 Years – 10 Marks</li> <li>• In between 05 Years to 10 Years – 05 Marks</li> <li>• In between 03 Years to 05 Years – 03 Marks</li> <li>• Less than 03 Years – 0 Marks</li> </ul>			10		
6	The bidder must upload literature/ catalogue/ booklet of the proposed items mentioning make and model of item with item specification.			10		
	<b>Total</b>			<b>60</b>		
	<b>Grand Total</b>			<b>40+60=100</b>		

