



परिशिष्ट-3

## Madhya Pradesh State Cooperative Union Ltd. Bhopal TECHNICAL BID FORM

**Note:-**

Proposal obtaining score of 70 or more marks as per Evaluation **Marking Sheet I & II** will be declared as technically qualified proposal for opening of their financial bids.

**Other terms and Conditions:**

|   |                               |   |
|---|-------------------------------|---|
| 1 | Scope of work                 | <ul style="list-style-type: none"><li>• The Machinery shall be supplied in compliance to the specification mentioned in the annexure –A</li><li>• Higher Specification of Machinery may be considered subject to their cost economics.</li><li>• The bidder has to execute the Supply, Installation, commissioning, testing of required Machinery of the designated site in the location. No extra cost shall be paid for this reason.</li></ul>                  |
| 2 | Validity of MOU               | 1 year from the date of signing of the MOU  |
| 3 | General Eligibility criteria: | <ul style="list-style-type: none"><li>• The Bidder must be a Govt. or Pvt. Ltd./ Ltd. / Limited Liability Partnership (LLP)/ Proprietor firm/ manufacturer and must be in business of Machinery supply/manufacturing/ Reseller/ Distributor for at least 3 years, as on the date of submission of the bid.</li><li>• The bidder should have minimum 3 years experience in relevant sector.</li></ul>  |
| 4 | Technical Criteria            | <p>The bidder must fulfill the following criteria failing which their offer will be liable to be summarily rejected.</p> <ul style="list-style-type: none"><li>• The bidders should be in the Business of Machinery supply/manufacturing/ Reseller/ Distributor since last three (3) years. Documents in support of this to be provided.</li><li>• The bidders should have experience of Machinery supply to Government Departments / Private Agencies.</li></ul> |

|   |  |   |
|---|--|---|
|   |  | <ul style="list-style-type: none"> <li>• The bidders must have executed at least one order/ contracts consisting of supply of Machinery during the last three financial years. (Copies of Agreement/Work–order from client as documentary evidence may be provided with summary sheet of yearly contractual value.)</li> <li>• The bidder shall ensure to render after sales services during the warranty period of particular product provided by the manufacture of the product to be supplied.</li> <li>• The bidders must be registered/recognized under the relevant laws.</li> <li>• The bidder is not defaulter or blacklisted in any Govt. department / Semi Govt. department.</li> </ul> |
| 5 | Financial Criteria                           | <ul style="list-style-type: none"> <li>• The annual turnover of the bidder should not be less than Rs. 50 lakh.</li> <li>• The total turnover of the bidder in last 3 financial years should not be less than Rs. 1.20 crore.</li> <li>• The net worth should be positive.</li> </ul>   |
| 6 | Proposal Evaluation Criteria                 | <ul style="list-style-type: none"> <li>• The Proposal shall be evaluated by an evaluation committee as per the enclosed evaluation sheets.</li> <li>• <b>Bidder scoring below 70 marks out of 100 is not eligible for Tender.</b></li> </ul>  |
| 7 | Application fee Including Processing Charges | <ul style="list-style-type: none"> <li>• The applicant bidder will have to deposit Rs 20,000 + 18% GST as non refundable processing fees in form of demand draft drawn in favor of MP State Cooperative Union Ltd., Bhopal of any Scheduled bank, payable at Bhopal.</li> <li>• <b>Application without processing fees shall be rejected.</b></li> </ul>  |
| 8 | Signing of the document                      | <ul style="list-style-type: none"> <li>• Each page of the all document submitted is to be signed by the authorized signatory along with the seal.</li> </ul>  |
| 9 | Other  | <ul style="list-style-type: none"> <li>• Applications must be submitted as per the given guidelines / formats.</li> </ul>   |

## CHECK LIST

| Sl. no. | Description  | Documents enclosed | Document Page No |
|---------|--|--------------------|------------------|
| 1       | Copy of Registration   | Yes/No             |                  |
| 2       | Copy of PAN/TAN/ GSTIN   | Yes/No             |                  |
| 3       | Copy of GeM Registration   | Yes/No             |                  |
| 4       | Copy of Work Orders<br>1. Govt. order at least 2 Numbers.<br>2. Work order last 3 year.  | Yes/No             |                  |
| 5       | Copy of Annual Reports of last three financial years turnover<br>( Year 2021-2022, 2022-2023,2023-2024)  | Yes/No             |                  |
| 6       | Photographs of infrastructure such as Office / Branches /Associates /Workshops , etc. (Attested Documents proof in support of each of the above relevant ) | Yes/No             |                  |
| 7       | Articles and Memorandum of Association/ partnership deeds  | Yes/No             |                  |
| 8       | Details of promoters/ Directors/ Governing Body Members  | Yes/No             |                  |
| 9       | Letters of appreciation/awards for past work done, if any  | Yes/No             |                  |
| 10      | E.M.D. (D.D. Detail)   | Yes/No             |                  |
| 11      | Total work order receipt (amt. detail last 3 years)  | Yes/No             |                  |
| 12      | ISO Certificate  | Yes/No             |                  |
| 13      | Make in India  | Yes/No             |                  |

## Bidder Experience Evaluation Marking Sheet.-I

The technical proposal shall be evaluated on the basis of parameters mentioned below. The marking system for evaluation of Technical Bid will be as follows:

Both Qualitative and Quantitative Assessment would be done for all the criteria for awarding marks.

| S. No. | Criteria   | Detail<br>s<br>/Anne<br>xure | Page no. | Maxi<br>mum<br>Marks | Self-<br>Evaluat<br>ion<br>(Marks) |
|--------|--|------------------------------|----------|----------------------|------------------------------------|
| 1      | <p>The Bidder must be a Pvt. Ltd./ Ltd. / Limited Liability Partnership (LLP)/ Proprietor Firm manufacturer and must be in business of Machinery supply/manufacturing/ Reseller/ Distributor of toolkits/Machinery and operational for atleast 3 years, as on the date of submission of the bid.</p> <ul style="list-style-type: none"> <li>• 10 years &amp; above – 10 marks</li> <li>• 5 years to 10 years – 5 marks</li> <li>• 3 years to 5 years - 1 marks</li> <li>• Less than 3 years - 0 marks</li> </ul> |                              |          | 10                   |                                    |
| 2      | <p>The bidder having experience in supply of Machinery/toolkits in various Crafts under the scheme of Ministry of Textile.</p> <ul style="list-style-type: none"> <li>• More than 05 crafts – 10 marks</li> <li>• In between 03 crafts to 05 crafts – 05 Marks</li> <li>• Less than 03 crafts – 0 Marks</li> </ul>   |                              |          | 10                   |                                    |
| 3      | <p>The bidder having experience in supply of Machinery in various Crafts under the any government department.</p> <ul style="list-style-type: none"> <li>• More than 05 crafts – 10 marks</li> <li>• In between 03 crafts to 05 crafts – 5 Marks</li> <li>• Less than 03 crafts – 0 Marks</li> </ul>   |                              |          | 10                   |                                    |
| 4      | <p>Bidder having Experience in supply of Handicraft Machinery/ toolkits mentioned in bid.</p> <ul style="list-style-type: none"> <li>• In Between 3 to 5 crafts – 10 Marks</li> <li>• In Between 3 to 1 crafts – 05 Marks</li> <li>• Less than 01 crafts – 0 Marks</li> </ul>  |                              |          | 10                   |                                    |
|        | <b>Total</b>   |                              |          | <b>40</b>            |                                    |

## Bidder Technical & Financial Evaluation Marking sheet - II

The technical proposal shall be evaluated on the basis of parameters mentioned below. The marking system for evaluation of Technical Bid will be as follows:

Both Qualitative and Quantitative Assessment would be done for all the criteria for awarding marks.

| S.No.              | Criteria   | Details /Annex ure | Page no. | Maximum Marks    | Self-Evaluation (Marks) |
|--------------------|--|--------------------|----------|------------------|-------------------------|
| 1                  | <p>The bidder having at least one supply order for supply of various Machinery under the scheme of Ministry of Textile, Department of Handicraft only with minimum order value Rs.50 Lakh.</p> <ul style="list-style-type: none"> <li>• More than 50 Lakh – 10 marks</li> <li>• Less than 50 Lakh but more than 10 Lakh - 05 marks</li> <li>• less than 10 Lakh – 0 marks</li> </ul>                                       |                    |          | 10               |                         |
| 2                  | <p>The bidder having supply order of various Machinery in CFC in last 03 years.</p> <ul style="list-style-type: none"> <li>• More than 50 Lakh – 10 marks</li> <li>• In Between 30 Lakh to 40 lakh. - 07 marks</li> <li>• In Between 20 Lakh to 30 lakh. - 05 marks</li> <li>• In Between 10 Lakh to 20 lakh. - 03 marks</li> <li>• Less than 10 Lakh – 0 Marks</li> </ul>   |                    |          | 10               |                         |
| 3                  | <p>Organization's Financial capabilities Bidder having average annual turnover in the last 3 financial years ending with 31/03/2024.</p> <ul style="list-style-type: none"> <li>• More than 1.20 Cr - 10 marks</li> <li>• In between 80 Lakh to 1.20 Cr - 7 marks</li> <li>• In between 50 lakh to 80 lakh - 5 marks</li> <li>• In between 20 lakh to 50 lakh - 3 marks</li> <li>• Less than 20 lakh. - 0 marks</li> </ul> |                    |          | 10               |                         |
| 4                  | <p>Machinery/Toolkit Supplier Registration as Pvt. Ltd./ Ltd. / Limited Liability Partnership (LLP)/Proprietorship Firm</p> <ul style="list-style-type: none"> <li>• More than 10 years – 10 Marks</li> <li>• In between 05 Years to 10 Years – 08 Marks</li> <li>• In between 03 Years to 05 Years – 05 Marks</li> <li>• Less than 03 Years – 0 Marks</li> </ul>  |                    |          | 10               |                         |
| 5                  | <p>Registration of Make in India/ ISO.</p> <ul style="list-style-type: none"> <li>• More than 10 Years – 10 Marks</li> <li>• In between 05 Years to 10 Years – 05 Marks</li> <li>• In between 03 Years to 05 Years – 03 Marks</li> <li>• Less than 03 Years – 0 Marks</li> </ul>   |                    |          | 10               |                         |
| 6                  | <p>The bidder must upload literature/ catalogue/ booklet of the proposed items mentioning make and model of item with item specification.</p>  |                    |          | 10               |                         |
|                    | <b>Total</b>   |                    |          | <b>60</b>        |                         |
| <b>Grand Total</b> |  |                    |          | <b>40+60=100</b> |                         |

